

The Newington Education Foundation, a non-profit Newington organization to enhance education, established a Mini-Grant Program for Newington schools. The purpose of the program is to encourage and support special projects designed to enrich the learning process. Proposals can be submitted by individuals, grade levels/departments, schools or other school related groups. Requests should be returned to the NEF, P.O. Box 310104, Newington, CT., 06131-0104, by the 15th of September for review in October or received by the 15th of February for review in March. (Additional pages may be attached.)

Grant Award Guidelines:

- 1) The mini-grant request should be for an item/activity that is enrichment in nature and is not typically part of the BOE regular operating budget each year.
- 2) The number of students impacted is specifically considered. For example, a mini-grant request that will benefit an entire class or grade level will have a greater chance of being funded than a request that benefits only 3 students out of a class of 25.
- 3) All mini-grant awards will be based on the merits of the project proposal.

Name _____ Job Title _____ School _____

Project Title _____

Project Type: _____ Cultural Activity _____ Technology Enhancement _____ Research _____ Other
_____ Classroom Enhancement _____ Special Student Project _____ Professional Development

Grade Level: _____ Number of Students Involved: _____

Description of Project: _____

Expected Impact of Project: _____

Cost of Project: _____ Amount Requested: _____ How Funds Will Be Spent: _____

Please itemize the cost(s) of the project:

If the NEF can only partially fund this project, will you seek funding from another source for the remaining amount, or do you have

an alternative plan? Please explain.

Anticipated Start Date of Project: _____

Duration of Project: _____

Anticipated Completion Date: _____

If this grant application is not awarded at this time, I would / would not want it reconsidered for funding at the next award period.
(circle your choice)

Principal's Signature _____
(required)

Date: _____

Applicant's Signature _____

Date: _____